

**National Speleological Society
 Department of the Operations Vice President
 Summer 2022 OVP Report
 Board of Governors Meeting
 October 29, 2022
 NSS Convention Rapid City South Dakota**

Table of Contents and Committee Chairs:

Operations Vice-President	Maureen Handler	ovp@caves.org
Archive Division	Scott Shaw, Chief Alexander Dobrowolski Jim Hall Ed Strausser Scott Shaw Bob Roth Bill Torode	Archivesdiv@caves.org archivist@caves.org cavefiles@caves.org photoarchives@caves.org museumcommitte@caves.org librarian@caves.org asstarchivist@caves.org
Audio-Visual Library	David Socky	avlibrary@caves.org
Information Technology Division	Wm Shrewsbury - Interim Vacant	itdiv@caves.org it@caves.org
	Charles Goldsmith Alex Sproul Gary Bush, Asst. Webmaster, Ed Strausser Office System Committee Kyle Gochenour Google Suite Vacant, Cave Chat	admin@caves.org , webmaster@caves.org asstwebmaster@cave.org officesystems@caves.org IT@caves.org admin@cavechat.org
Buildings&Grounds Division	Mark Skove	buildings@caves.org
Internal Organizations	Paul Winter, Chairman Gary Bush Nick Anderson	iocommittee@caves.org
NSS Office and Bookstore	Christy Starr, Office Manager Michelle Vaughn, Bookstore Supervisor & Member Services	manager@caves.org bookstore@caves.org bookkeeper@caves.org
Caves.Org Website Committee	Pete Johnson, Committee Chair	pete@caves.org website@caves.org

Operations Vice-President's Report:

Maureen Handler (TN) 23239RLFE CM CO 423-605-5569, ovp@caves.org

The Department of the Operations Vice President consists of 3 divisions and 2 committees plus the NSS Headquarters and the Cave Ave. Building in Huntsville, Alabama, the HQ office staff and the NSS bookstore. For detailed information, please refer to the NSS Members Manual or go to:

https://secure.caves.org/nss-business/bog/Table_4D_Personnel.pdf

Please read the individual reports that follow to gain more insight and details of the particular areas. The following is a synopsis of the activities in the OVP department for this tri-annual report.

The biggest accomplishment under the OVP this term is the launch of the new caves.org website. There have been hundreds of hours of volunteer time to accomplish this task. There will be updates as we move forward to bring all content from the old site and add new content as we create it.

Rental scheduling has picked up since the beginning of the year. Updated rental schedules for the remainder of 2022 and 2023 are attached at the end of this report.

The 19 new display cases are partially nearly fully populated. Our volunteers, led by Scott Shaw, are filling the cases and will continue adding descriptive labels. The museum is looking great and is a highlight of HQ tours. We unpacked the Tom Culverwell art and it is now displayed.

The IT Committee has been busy running smoothly with no issues

The keypad activated electric gate at the entrance is partly installed. This is being done by a volunteers led by member Kevin Giles.

Additional select demolition of the back 5 rooms is ongoing and progress has been made.

Work weekends have been ongoing for the 3rd weekend of each month. There has been significant grotto interest in helping. Work is ongoing in the campground. We are evaluating the cost of adding heat and air conditions to the campground pavilion.

Respectfully submitted,
Maureen Handler, OVP

Reports of the OVP Department:

Archives Division

Scott Shaw (AL), NSS 30571R

archivesdiv@caves.org

Cave Files

Jim Hall (AL), NSS 10997RL (FE)

cavefiles@caves.org

No Report

Document Archives

Alexander Dobrowolski (AL) NSS 66522R

archivist@caves.org

No report

Photo Archives

Ed Strausser (AL) NSS 14719RL

photoarchives@caves.org

Progress in the photos archives include completion of an inventory of material in the Photo Archive storage. All shelves and failing cabinets have been labeled to create accurate location of items in the database.

Corresponding Archivist

Bill Torode, NSS 5013L (OS-LB-CO-FE)

asstarchivist@caves.org

No report

Museum

Scott Shaw (AL), NSS 30571R

museumcommittee@caves.org

Museum of Speleology – Scott Shaw

Progress

Items are still being added to the new display cases. The family of Smokey Caldwell donated items for one of the cases. A cave diving collection has been donated and will be on display soon. The museum is a highlight of office tours. The Culverwell drawings have been hung up for display.

Plans

Continue cataloging items and placing descriptions of the items on display. Continue work on preparing Virtual Exhibits within the Past Perfect museum database. These virtual exhibits can be displayed on the new website. A photo stand has been set up to take photos of items for the museum database.

Problems

There have been additional work weekend volunteers to help with the backlog of material.

Library

Librarian

Bob Roth, NSS 66216 Librarian@caves.org

Assistant Librarian

Bill Torode, asstarchivist@caves.org

Advisors: Karen Kastning, Amber Yuellig

Progress:

The library digital catalogue is being added to with ongoing organization alphabetizing the books in the library. The library shelves have been labeled to enter correct locations in the database.

Plans:

We are getting ready to advertise for an intern to work with and expand the digital catalogue. The first large task is adding the IO newsletters to the database.

Problem:

None

Audio-Visual Library Committee

David Socky (VA), NSS 16334RL (FE)

avlibrary@caves.org

Progress

Uploaded the latest Video Salon entries to the NSS YouTube Channel.

Plans

1. Work on the NSS new 'In Progress' AV Library web page using WordPress.
2. Continue to upload video programs to the NSS YouTube channel if permission is given.
3. Make viewable programs from the digitized slide shows from Dave Caudle. The plan is to make the programs into video files which can be uploaded to the NSS YouTube Channel. DVDs will only be made on request.
4. Organize electronic video and audio files of NSS programs and material that I have in my possession for eventual transfer to the NSS Headquarters for archival purposes.
5. Data entry – enter Master video tapes and DVDs into the database.

Problems

Time to complete 'plans' ☺

Building & Grounds Division

Mark Skove (TN), buildings@caves.org

Progress

There have been monthly work weekends at the headquarters monthly since the last BOG meeting. Regular attendance has been between 6 and 15 volunteers. Dogwood City Grotto members have been regular attendees at the HQ. Lots of pressure washing has occurred. Additional selective demolition has occurred in the back 5. Work on the electric gate is ongoing.

We have been working on getting additional bids for the back 5 renovation

Plans

- Work weekends are scheduled the 3rd weekend of the month for the foreseeable future with the exception of November which is the 2nd weekend and none in December due to other commitments
- Continue Back 5 selective demolition and disconnection of select circuits in the back 5 in preparation for selective demolition.
- Electrical repair in the campground. Replacement of out of code items in the campground.
- Installation of an electric motor controller and keypad operator for the front gate.
- Repair and replacement of the building gutters.
- Complete privacy slat installation on the fence.
- Install building and front gate security cameras.
- Receive and evaluate addition back 5 renovation bids. Sign the Architect's contract to continue designing the back 5 renovation.
- Obtain demolition quotes for Cave Avenue property

Problems

2 of the 4 AC compressors for the auditorium have developed leaks in the freon system. These units are old, and repairs are not cost effective. We are getting bids to replace these 2 units. Estimates are \$25-30,000 each.

Information Technology Division

Wm Shrewsbury has volunteered to step in as an interim position itdiv@caves.org

Current Personnel

Wm Shrewsbury – Acting Interim Division Chair	Division Chair
Louis Towles Charles Goldsmith	Datacenter Team
Jesse Johnson Ed Strausser	AWS
Alex Sproul Gary Bush Amanda Willis Chris Lewis	Web Team
Rick Speaect	Windows Team
Kyle Gochenour	Caves.org email system
Ed Strausser	On site computer support

Wm Shrewsbury has volunteered to fill in as an interim IT Division Chair while I look for a permanent Division Chair. Wm will help the OVP understand the entire IT committee and all that it entails.

Progress

A new office computer has been purchased to replace one that had developed major issues.

Gary Bush is continuing to handle IO website hosting to the AWS servers

Plans

No current plans. IT is running well as this point

Problems

The IT division really needs a Chair. This position seems difficult to fill. We have great volunteers in each department, but the OVP really needs someone who understand IT to head this division.

Caves.org Steering Committee –

Chair: Pete Johnson | 303-898-3953 | pete@caves.org

Members: Amanda Willis, Sonia Meyer, Alan Chern, Adam Weaver, Will Urbanski, Cindy Wu, Kim Fredrick, Stephen Gladieux, Nick Anderson, Kristine Ebrey, Jesse Johnson

Progress:

The new website launched in the end of September. There were minor issues causing a 24-hour downtime. Members have been contacting us with issues that have been solved quickly.

Plans:

The committee will continue to update content and fix any issues that crop up.

Problems:

None

Internal Organizations Committee

Contact: iocommittee@caves.org

Members

Paul Winter (co-chair)

Nick Anderson (co-chair)

Savannah Sawyer

Adam Weaver

Progress

New IO information update system is built into new website, which will allow IOs to make their own updates that will real time update other NSS pages.

Plans

We plan to create a short "how-to" document to explain the new process.

Planning a fall IO Newsletter announcing the change with other updates.

Problems

Current IO data is not easily transferred into the new system, so it will require some manual entry. This will be taken care of working with Pete Johnson from website.

NSS Office and Bookstore

Christy Starr (AL), NSS65821RG Office Manager Manager@caves.org

bookkeeper@caves.org

Michelle Vaughn (AL), NSS55064RE Bookstore Supervisor bookstore@caves.org

Progress:

Office:

- Christy has approached a local college in search of a part time intern who will be learning membership and bookstore in hopes they will be taking over Michelle's position as she retires early next year. The college requires we keep the intern at 20 hours or

more a week with the purpose of offering a full-time position within a year. Our hopes are to have a full-time person by Michelle's retirement May 5th.

- We are in the middle of audit for our books for 2020-2021 FY.

Marketing/Rentals:

- **Venue Rentals**-The company who works with NASA, their funding fell through and canceled the event, but we kept the deposit via terms of the contract.
- The Dixie Roller Derby Girls are starting practices in our facilities this month and signed for an event to be hosted here in Oct. We are discussing 2023 schedule to book more dates. For now, we are working on a 6-month contract for their practices, 3 times a week (Sundays, Mondays, and Thursdays).
- Installed a working A/C unit in the pavilion as the previous had caught on fire.
- The door roll door got stuck up in June and it was discovered the stop bars were broken. We brought in a company in to close the door as it was stuck in the ceiling and diagnose the door. The motor was damaged. We placed a half payment on a new roll up door for the auditorium on order, 4-6 month wait.
- We removed Jimmy Campbell and his help in June, and now we have in place Frank Case (an NSS member) helping with our rentals and we hired a landscaping company to cut and maintain the grass at the HQ and Cave Ave.

Cave Ave - We are working on getting demolition estimates.

Problems

- We are pricing cameras on the property due to previous security issues.
- We have had 2 estimates done to replace 1 door frame (rusted and corroded, when it rains hard, we have a river coming in the auditorium) and replace 3 doors which are severely damaged and leaking.
- The light on the poles near our entrance have a cracked globe, look into an LED light replacement.

Plans:

- Continue advertising efforts for our rentals
- Back 5 renovations starting with restrooms/shower house and possibility of a climbing tower.

Bookstore: The bookstore was at the NSS Convention in South Dakota.

The Buy A Book/Get A Book promotion was successful in selling some large back stocks of certain books.

Problems:

None

Progress:

None

End of the OVP Report

JANUARY							FEBRUARY						
Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su
27	28	29	30	31	1	2	31	1	2	3	4	5	6
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10	11	12	13	14	15	16	14	15	16	17	18	19	20
17	18	19	20	21	22	23	21	22	23	24	25	26	27
24	25	26	27	28	29	30	28	1	2	3	4	5	6
31	1	2	3	4	5	6	7	8	9	10	11	12	13
5-A -Grotto meeting							2-A -Grotto meeting						
8-9 -A -Dogwood Grotto and camping							No rentals Display cases in Auditorium						
14th- A -Bryson -Deco 11am-4pm							15-A -Cave Rescue Meeting						
15th-A -Brenda Bryson -Wedding 2-10pm							19/20 Birmingham Grotto -large room and Work week						
25-A -CPR Training Cave Rescue													
MARCH							APRIL						
Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su
28	1	2	3	4	5	6	28	29	30	31	1	2	3
7	8	9	10	11	12	13	4	5	6	7	8	9	10
14	15	16	17	18	19	20	11	12	13	14	15	16	17
21	22	23	24	25	26	27	18	19	20	21	22	23	24
28	29	30	31	1	2	3	25	26	27	28	29	30	1
2-A -Grotto meeting							6-A -Grotto meeting						
7-12-A -VPI Caving Club 15-A -HRCU Meeting							9th-A -Shaniqua Gaillard -Anniversary 8am-2am						
18-20 -A -BOG Meeting and 19/20 Work weekend							16-A -ACS Meeting 8am-12Noon						
25-A & P -Kappa Alpha Psi -picnic and banquet 12noon-12pm							19-A -Cave Rescue Meeting						
							15/16/17 -Work Weekend						
MAY							JUNE						
Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su
25	26	27	28	29	30	1	30	31	1	2	3	4	5
2	3	4	5	6	7	8	6	7	8	9	10	11	12
9	10	11	12	13	14	15	13	14	15	16	17	18	19
16	17	18	19	20	21	22	20	21	22	23	24	25	26
23	24	25	26	27	28	29	27	28	29	30	1	2	3
30	31	1	2	3	4	5							
4th A-Grotto meeting							1-A -Grotto meeting						
							4-A -Shaedae Richardson -Prom 8am-12pm						
14th-P-Jeremiah Bonds -BBQ Soulfest 8am-10pm							4-P -Calandra Beasley -Graduation Party 8am-10pm						
19th-A- Gina Wakefield -Apartment tradeshow 8am-10p							9-A -Al Azhar Shriners -Set up 12noon-4pm						
21st-A- Zane Wilson -Wedding 12Noon-10pm (Tables will)							10-A -Al Azhar Shriners -Ball 6pm-2am						
20/21/22- Work Weekend							11- P -Al Azhar Shriners -Picnic 8am-6pm						
24-P- BoyScout Cross Over Ceremary 5-7PM							11-A- Al Azhar Shriners -PJ Party -2pm-1am						
							16-P- Boy Scouts walk thru 6:30-7:15pm						
							18-P-Swan -Restaurant Week 3pm-9pm						
							19-25-P -BoyScouts DayCamp						
							25th-A- Araceli Luna -Wedding Anniversay 8am-2am						
JULY							AUGUST						
Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su
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11	12	13	14	15	16	17	15	16	17	18	19	20	21
18	19	20	21	22	23	24	22	23	24	25	26	27	28
25	26	27	28	29	30	31	29	30	31	1	2	3	4
6- A-Grotto meeting							3-P -Grotto Meeting						
2-P- Bone -Family Reunion 8am-6pm							7 -P -Jerome Wallace -Back 2 School supply giveaway 12-5pm						
9-A- Terra and George Wedding 12pm-12am							13-A -Sneaker Convention -8am-8pm						
14-A-DeTincy Leslie -Deco 12pm-4pm							20-P-LowProfile Car Club -8am-6pm						
15-A- Desiny Leslie -Wedding 8am-2am													
15/16/17 -Work Weekend													
29-A- Maria Ruiz -Deco 10am-4pm													
30-A- Maria Ruiz -Wedding 8am-2pm													
31-P- LC Walls -Car Show 12pm-7pm							19/20/21 -Work Weekend						
SEPTEMBER							OCTOBER						
Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su
29	30	31	1	2	3	4	26	27	28	29	30	1	2
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19	20	21	22	23	24	25	17	18	19	20	21	22	23
26	27	28	29	30	1	2	24	25	26	27	28	29	30
7 -PAVILION Grotto Meeting							5-A -Grotto meeting						
No renting Sept 2-6 -Rental staff vacation							1-A -Miltesha & Reco -Wedding 8am-1pm						
09 -PAVILION Grotto Picnic							2-P-Swan, Car Show 12p-8pm						
18th-P- Joseph Henderson -Track Awards 4pm-6:30pm							8-A -Ofelia Salazer (Sheily Palacios) -15th Bday 8am-2am						
23-A- Neolani Smith -Deco 8am-2pm							9-A- Dixie Derby Girls Bout -12-9pm tentively						
24-26-A- Neolani Smith -Wedding 8am-2am Monday table pick up							22-A -Al Azhar Ball 8am-2am						
24-25-P-Jonus Ben Jr -Live Music and Watch party							23-A -Tara Bone -Vow renewals 8am-2am						
30-A- Miltesha & Reco -Deco and Rehearsal 9am-3pm							14/15/16 -Work Weekend						
26,29 -Dixie Derby Girls Practice							2,3,6,9,10,13,16,17,20,24,30,31 -Dixie Derby Girls Practice						
16/17/18 -Work Weekend													
NOVEMBER							DECEMBER						
Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su
31	1	2	3	4	5	6	28	29	30	1	2	3	4
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21	22	23	24	25	26	27	19	20	21	22	23	24	25
28	29	30	1	2	3	4	26	27	28	29	30	31	1
2-A -Grotto meeting							7-A -Grotto meeting						
5-A- Sandip Patel (42 Samaj) -Celebration-8am-2am							2-A-Dr. Omekia McNeal-Mens Conference 12p-12a						
19-A -Tyanna Ragland -Wedding 8am-2am							3-A -Old Timers -Christmas Party 8am-2am						
3,6,7,10,13,14,17,20,21,24,27,28 -Dixie Derby Girls Practice							1,4,5,8,11,12,15,18,19,22 -Dixie Derby Girls Practice						
11/12/13 -Work Weekend							31-A-ALAzhar Temple 195 -New Years Eve Ball -Need c						
							Maureen here 27-29th						

JANUARY							FEBRUARY						
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23	24	25	26	27	28	29	27	28	1	2	3	4	5
30	31	1	2	3	4	5							
4 -A -Grotto Meeting							8 -A -Grotto Meeting						
							10-A -Members Only Club -Deco 1pm-4pm						
							11-A -Members Only Club -Valintines Ball 8am-2pm						
5,8,9,12,15,19,22,23, 26, 29 -Dixie Derby Girls Practice							2,5,6,9,12,13,16,19,23,26,27 -Dixie Derby Girls Practice						
MARCH							APRIL						
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27	28	29	30	31	1	2	24	25	26	27	28	29	30
1 -A -Grotto Meeting							5 -A -Grotto Meeting						
1,5,6,9,12,13,16,19, 20, 23 -Dixie Derby Girls Practice													
MAY							JUNE						
Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su
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22	23	24	25	26	27	28	19	20	21	22	23	24	25
29	30	31	1	2	3	4	26	27	28	29	30	1	2
3 -A -Grotto Meeting							7 -A -Grotto Meeting						
							9th-A -AlAzhar -Ball n/a						
							10th -A and P -AlAzhar -Picnic and PJ Party n/a						
							24th -A Jose Lopez -Bday party 8am-2am						
JULY							AUGUST						
Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su
26	27	28	29	30	1	2	31	1	2	3	4	5	6
3	4	5	6	7	8	9	7	8	9	10	11	12	13
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17	18	19	20	21	22	23	21	22	23	24	25	26	27
24	25	26	27	28	29	30	28	29	30	31	1	2	3
31	1	2	3	4	5	6							
5 -A -Grotto Meeting							2 -A -Grotto Meeting						
SEPTEMBER							OCTOBER						
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18	19	20	21	22	23	24	16	17	18	19	20	21	22
25	26	27	28	29	30	1	23	24	25	26	27	28	29
6 -PAVILION -Grotto Meeting							4 -A -Grotto Meeting						
08 -PAVILION -Grotto Picnic							6-8 TAG -8am-4pm						
28-A -Sanchez Deco 12pm-4pm							20-21 A -42 Samji -Sandip Patel -12pm-2am						
29-A -Sanchez -B-day party 8am-2am							27-28 A -42 Samji -Sandip Patel -12pm-2am						
NOVEMBER							DECEMBER						
Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su
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13	14	15	16	17	18	19	11	12	13	14	15	16	17
20	21	22	23	24	25	26	18	19	20	21	22	23	24
27	28	29	30	1	2	3	25	26	27	28	29	30	31
1 -A -Grotto Meeting							6 -A -Grotto Meeting						
18-A -42 Samji -Sandip Patel -12pm-2am													